



## NOTICE OF CONFIDENTIALITY OF FRESNO POLICE DEPARTMENT INFORMATION

1. Volunteer employees shall not disclose or allow access to information contained in or obtained from Local Summary Criminal History Information, records maintained by State Department of Justice, or material, documents and information received from the Federal Bureau of Investigation or any other agency of State or Federal government, unless such disclosure or access is authorized by law.
2. Volunteer employees shall not use any information derived from Fresno Police Department sources or records for personal gain or use, except as authorized by law or Department policies and procedures.
3. Volunteer employees shall not permit any person to receive information connected with the operation of the Fresno Police Department without permission of the Police Chief or as otherwise provided by law or Department policies and procedures.
4. Volunteer employees shall not disclose to anyone the fact or the nature of any investigation except as provided by law or Department policies and procedures.
5. Volunteer employees shall not give any unauthorized person any information concerning the location of records, weapons, ammunition, the number of officers on duty, shift assignment or patrol beat areas.
6. Serving the public provides each of us with a great responsibility. Consequently, there can be no compromise in the requirement for all employees to follow the Fresno Police Department policies and procedures on records and information and this "Notice of Confidentiality of Department Information." Any violations of said requirements shall subject volunteers disciplinary action or termination—all volunteers serve at the pleasure of the Department.
7. Penal Code Section 13303, relating to State Summary Criminal History Information, provides as follows:  
*Any person authorized by law to receive a record or information obtained from a record who knowingly furnished the record or information to a person who is not authorized by law to receive the record or information is guilty of a misdemeanor.*
8. Penal Code Section 13302, relating to Local Summary Criminal History Information, provides as follows:  
*Any person of the local criminal justice agency who knowingly furnishes a record or information obtained from a record to a person who is not authorized by law to receive the record or information is guilty of a misdemeanor.*
9. Penal Code Section 13304. *Unauthorized person who buys, receives or possess information is guilty of a misdemeanor.*

"I have read and understand the above "Notice of Confidentiality of Department Information."

Volunteer's Full Name (Print): \_\_\_\_\_

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness \_\_\_\_\_ Date: \_\_\_\_\_